

MARY, QUEEN OF PEACE SCHOOL
Grade Level Goals and Content

GRADE: 7

SUBJECT: Computer

GOALS:

Students will:

1. create word processing and drawing documents relating to grade level curriculum topics.
2. continue to import graphics to word processing documents independently.
3. continue to make independent revisions in word processing documents to correct errors.
4. continue to save and print documents independently.
5. use spreadsheets to create graphs, forms, calendars and schedules.
6. continue to create Multimedia Authoring files with addition of animations.
7. continue to import drawn graphics, clip art, and digital images into applications.
8. use provided Internet web sites and CD ROM resources to research grade level curriculum topics.
9. continue to observe restrictions as stated in the AUP; in particular copyright, Internet file access, and plagiarism.

CONTENT TOPICS:

1. Word Processing (writing short reports)
Import digital photographs
2. Graphics (rotate, reduce, enlarge in Hyperstudio and word processor)
Import graphics from encyclopedias
Import drawn graphics from Drawing Programs into word processor
3. Spreadsheet (bar, pie, and line graphs)
Format cells with correct font and font size
Cell height and width
Formulas applied to data
Forms/calendars/schedules
4. Hyperstudio (import graphics from additional clip art folders)
Import digital photographs
Import text from word processor to text box
Import graphics from web sites
Animations
Buttons to scroll text
5. Internet (web sites used to gather information for Hyperstudio and word processing paragraphs); web site information used to make conclusions and answer questions;

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- research using Internet search engines
6. Drawing Programs (import original graphics into word processor or Hyperstudio)
 7. CD ROM encyclopedias as a research tool
 8. Digital Camera/Scanner (import photographs/graphics into the word processor, Hyperstudio, or Drawing Program)
 9. Continue to observe copyright laws as they apply to web site graphics and text
 10. Do not browse the Internet freely without direction from teacher
 11. iMovie Project-introduce iMovie using still digital photos/titles/music